

# Travel Expenses within the USA

TAX YEAR  
**201**

NAME \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

OCCUPATION IN WHICH EXPENSE OCCURRED \_\_\_\_\_

You can deduct the **Standard Meal Allowance** \$50–\$74 per day, **OR** your **Actual Meal Expenses\*** if you were away overnight on business. Various standard daily rates apply to different locations. Please go to **www.judakallus.com** for daily rates. If you would like to deduct the Standard Meal Allowance, please list the requested information below and we will compute your deduction.

▶ <b>Standard Meal Allowance</b>	Taxpayer was out of town:		Total Days <b>(A)</b>	Daily Federal Meal Rates <b>(B)</b> Leave Blank	Total Allowable Meals <b>(A) X (B)</b> Leave Blank
	City/Town	County (not Country)			
	<b>DATES</b>				
<b>1</b>	_____	_____ to _____	_____	\$ _____	\$ _____
<b>2</b>	_____	_____ to _____	_____	_____	_____
<b>3</b>	_____	_____ to _____	_____	_____	_____
<b>4</b>	_____	_____ to _____	_____	_____	_____
<b>5</b>	_____	_____ to _____	_____	_____	_____
<b>6</b>	_____	_____ to _____	_____	_____	_____
<b>7</b>	_____	_____ to _____	_____	_____	_____
<b>8</b>	_____	_____ to _____	_____	_____	_____
<b>9</b>	_____	_____ to _____	_____	_____	_____
<b>10</b>	_____	_____ to _____	_____	_____	_____
<b>11</b>	_____	_____ to _____	_____	_____	_____
<b>12</b>	_____	_____ to _____	_____	_____	_____

(TRANSFER TO SHEET #3 LINE 24b OR BACK OF SHEET #2, LINE 5) **Total Standard Meal Allowance** ▶ \$ \_\_\_\_\_

**(You can deduct either Standard or Actual but not both!)**

**\*Actual Meal Expenses** (based on receipts and other records) ▶ \$ \_\_\_\_\_

(TRANSFER TO SHEET #3 LINE 24b OR BACK OF SHEET #2, LINE 5)

## Travel Expenses

Transportation—Plane, Train, Taxi, etc..... \$ \_\_\_\_\_

Hotel & Lodging..... \_\_\_\_\_

Misc. Tips (Porters, Maids, etc.)..... \_\_\_\_\_

Laundry & Cleaning..... \_\_\_\_\_

Other Expenses (List)..... \_\_\_\_\_

(TRANSFER TO SHEET #3 LINE 24a OR BACK OF SHEET #2, LINE 3) **Total Domestic Travel Expenses** ▶ \$ \_\_\_\_\_