Limited Liability Company (LLC)

CLIENT NAME _____

PHONE:_____ CELL #: _____

LLC ADDRESS: _____

_____

EMAIL ADDRESS:_____

STATE TO FILE: ❑ NY ❑ NJ ❑ OTHER _____**COUNTY:** _____ _____

PROPOSED NAMES IN ORDER OF PREFERENCE:

1. _____

2. _____

3. _____

❑ **PURPOSE:** ❑ STANDARD, GENERAL PURPOSE

❑ **BUSINESS DESCRIPTION:** _____

❑ **ANTICIPATED START DATE:** _____

INITIAL MEMBERS:	**SS NUMBERS:**
_____	_____
_____	_____
_____	_____

TIME FRAME: ❑ ROUTINE ❑ EXPEDITE ($35) ❑ AFTER: _____ /_____ /_____

SHIP BY: ❑ UPS ❑ FED-EX ($35) ❑ MAIL ❑ OTHER _____

CALL BACK: ❑ FAX RECEIPT ❑ PLEASE PHONE

CO. INFO: ❑ COMPLETE OUTFIT ❑ SEAL ONLY ❑ NAME CHANGE

ANNUAL FILING REQUIREMENTS: MOST STATES HAVE ANNUAL FEES AND FILING REQUIREMENTS. NEW YORK STATE HAS INITIAL PUBLICATION REQUIREMENTS. CALL OUR OFFICE FOR DETAILS.

LLC Package includes:

- NAME SEARCH WITH THE SECRETARY OF STATE
- EXPEDITED FILING INCLUDING STATE FILING FEES AND REQUIRED PUBLICATION (NYS)
- REGISTRATION WITH IRS FOR EIN AND APPLICABLE REGISTRATION FOR YOUR STATE'S
- PREPARATION AND FILING OF CERTIFICATE OF LLC
- DELIVERY OF YOUR LLC OUTFIT KIT TO YOU

Fee Payment for LLC Set Up

I will pay by:
❑ Check
❑ Credit Card

If paying our fee by credit card, please provide us with your information below:

CARD NUMBER _____ EXP. DATE _____

WHERE IS SECURITY CODE >>>
VISA / MC = 3 DIGITS ON BACK OF CARD
AMEX = 4 DIGITS ON RIGHT SIDE ON THE FRONT OF CARD

SECURITY CODE _____ SIGNATURE _____

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