# How to Access Your Cloud Cabinet

MAC USERS: Use FIREFOX or CHROME PC USERS: Use INTERNET EXPLORER

## YOU MUST TYPE IN ALL CAPS WITH NO SPACES

## PRIOR YEAR USERS

User Name: FIRST 3 LETTERS OF LAST NAME + LAST FOUR OF SSN Password: ABCD + LAST 4 OF SSN (If you have already changed your password from prior years please use it).

#### NEW USERS

User Name: FIRST 3 LETTERS OF LAST NAME + LAST FOUR OF SSN Password: You will receive an email from *noreply@accountantsworld.com* (The email will contain a link which will allow you to setup your password).

### STILL HAVING TROUBLE LOGGING IN?

Click <u>Forgot your password?</u> User Name: (see above) Email: email address Click: **Email Reset Instructions** You will receive an email from *noreply@accountantsworld.com.* The email will contain a link which will allow you to create a new password. If you are prompted for a firm code, please enter JUDAK9811

Did you get **Credentials mismatched**? Please email **sam@judakallus.com**. We will manually reset your password and you will receive an email from **noreply@accountantsworld.com** The email will contain a link which will allow you to setup your new password.

After logging in click on the **Cloud Cabinet** button on the left side.



Your tax returns can be found under the Tax Returns Folder.