

How to Get an EIN Online

Employer Identification Number



**24 HOURS A DAY
7 DAYS A WEEK**

- 1)** Have your completed Form SS-4 available.
- 2)** Go to **www.irs.gov**
- 3)** In box entitled **SEARCH IRS SITE FOR:**
type **EIN ONLINE** and click **GO**
- 4)** Scroll down and click **[ONLINE APPLICATION-Form SS-4...](#)**
- 5)** Scroll down and click **[APPLY ONLINE NOW](#)**
- 6)** Complete Form SS-4 on screen and continue to follow the IRS instructions until you get your EIN.
- 7)** Print your completed Form SS-4.
- 8)** Fax your Form SS-4 with your new EIN to us at
212-727-9812